

**IV-West Advisory Board
2007 Regional Conference – Little Rock, AR
Double Tree Hotel
November 7 - 8, 2007**

Reviewed and approved by the Board – 12/2007

Attending: Alvarez, Aschenbrener, Austin, Bernhardt, Biller, Brantley, Burrows, Campanella, Chesbrough, Cook, Donovan, Ellis, Gonzalez, Gravely-Stack, Grospitch, Hinrichs, Kloeppel, Linder, Lovell, Mahon, McElroy, Moran, Norvell, Nunez, Partridge, Rasmussen, Reesor, Reichert, Scholabacht, Schneikart-Luebbe, Secuban, Shirley, Sorochty, Stoner, Stoppel, Viccaro, Young

Guests: Jan Walbert, NASPA President, & Gwen Dungy, Executive Director

Executive Committee Decision – 1/9/2008 conference call

Editor's note: **Executive Committee Decision, 1/9/08: 2009 conference dates have been changed to November 5, 6 & 7, 2008 (W, Th & Fri). (Item 20C, Page 7)**

Board Agenda Items – March 2008 - Boston

1. "Communication with the Membership" Guidelines. (Page 3, Item 3B)
2. **Board Consensus:** The Board supported the request/recommendation of Pat Boyer, Public Policy Coordinator, to establish a committee of state representatives to assist with the flow of public policy information between the states and national. It was recommended that a SSAO's be the designated state representative. Gary Biller, SSAO liaison, will discuss this recommendation with the SSAO's at their workshop to be held at the conference. (Page 5, Item 12A)
3. **Topic: Registration payment for conference committee members.** Discussion initiated at the Little Rock meeting. Roger Sorochty, Gigi Secuban, Denise Ottinger, and Dennis Day were assigned to the task force to review the request, present a conference budget impact statement and a proposal to the Board at the Spring meeting in Boston. Final review and approval by the board will occur at the June planning meeting. (Page 6, Item 18)
4. Presentation of Executive Committee recommendations for regional enhancements/expenses to give a "return to the membership" for additional Board discussion and recommendation. (Page 7, Item 23E)
5. Christine (RVP-Elect) will review the current administrative support plan put in place when Cheryl was elected RVP (a one-time allocation) and present a proposal to the Board in March proposal to extend financial support to future RVP's for administrative support. (Page 7, Item 23E)
6. Summer Planning Meeting: Location and Region purchasing a "block of rooms" for Board members. (Page 8, Item 25C)

Board Agenda Items – 2008 Summer Planning Meeting – Location: TBA

1. **Topic: registration payment for conference committee members.** Discussion initiated at the Little Rock meeting. Roger Sorochty, Gigi Secuban, Denise Ottinger, and Dennis Day were assigned to the task force to review the request, present a conference budget impact statement and a proposal to the Board at the Spring meeting in Boston. Final review and approval by the board will occur at the June planning meeting. (Page 6, Item 18)
2. **2009 Conference Location:** Tamaya Resort in New Mexico or Jackson Hole, WY. (Page 8, Item 25G)

Board Agenda Items – Fall 2008 – Tulsa

1. Research Project Report from the 2007 Little Rock Regional Conference. (Page 5, Item 9D)

Region 4-W Executive Committee Agenda Item

1. Review the "revised" communication guidelines" (see discussion below) drafted incorporating the Board discussion to prepare for distribution to the Board membership for an electronic vote. This topic will be a **March Agenda Item**. (Page 3, Item 3)
2. The Executive Board will be reviewing the financial status of the regional budget and will be exploring investment options. (Page 7, Item 23D)
3. Prioritize the ideas presented by the Board regarding use of regional finances to give a "return to the membership"; put a dollar amount with each item; and bring a list back to the March Board meeting for additional Board discussion and recommendation. See Item 23E, page 7 of these meeting for list of ideas presented. (Page 7, Item 23E)

Action Items

1. **Action Item:** 1) “Revised” communication guidelines” (see discussion below) will be drafted incorporating the Board discussion; 2). Cheryl will distribute to the Board membership for an electronic vote; and 3) This topic will be a **March Agenda Item**. (Page 3, Item 3)
2. **Action Item:** The deadline for the next Newsletter is Dec 10. Send items electronically to Karen Schlabach at schlabachk@umkc.edu . (Page 5, Item 14B)
3. **Mark your calendar** to attend the NASPA National meeting in Boston – March 9 – 12, 2008. The Board meeting is scheduled for March 9 (1:00 pm – 3:30 pm) and the Business meeting will be Monday, March 10 (5:00 pm – 6:00 pm). (Page 7, Item 21)
4. **Mark Your Calendar.** The Summer Planning Meeting will be held Thursday & Friday, May 29 & 30. Location will be determined at the March meeting. (Page 8, Item 25-C) (Editor’s note: Location will be Tulsa – EC decision, 1/9/08.)
5. **Action Item for Board members who have terms expiring in March** – Help Christine & Cheryl identify your replacement. Make a recommendation to Christine for approval. Note – appointment does not end until March. This time period should be considered a “shadowing/training” time for the new appointment. (Page 8, Item 25-H)

Board Decisions & Recommendations

1. The nomination deadline for the 2008 awards process will be July 31. (Page 4, Item 6B)
2. Should NASPA membership be a qualification to get an award? Should the Institution be an Institutional NASPA member? **Motion made, seconded and approved unanimously.** (Page 4, Item 6C)
 - A. Rising Stars & Support Staff Recognition nominees do not need to be a member of NASPA.
 - B. Innovative Program, Publication and Presidential Excellence awards – Nominees need to be from institutions which have a NASPA Institutional membership
 - C. Distinguished Service to NASPA; James J. Rhatigan Outstanding Dean, Outstanding New Professional, and Outstanding Mid-Level Professional nominees must be NASPA members at the time of nomination.
 - D. Innovative Program, Publication, Support Staff and Presidential Excellence nominations need to come from NASPA member institutions.
3. **Board Consensus:** The Board supported the request/recommendation of Pat Boyer, Public Policy Coordinator, to establish a committee of state representatives to assist with the flow of public policy information between the states and national. It was recommended that a SSAO’s be the designated state representative. Gary Biller, SSAO liaison, will discuss this recommendation with the SSAO’s at their workshop to be held at the conference. **Agenda Item for the Spring meeting in Boston.** (Page 5, Item 12A)
4. A **motion was made, seconded and approved unanimously** to table the “issue of registration payment for conference committee members”. Roger Sorochty, Gigi Secuban, Denise Ottinger, and Dennis Day were assigned to a task force to review the request, present a conference budget impact statement and a proposal to the Board at the Spring meeting in Boston. **Agenda Item – Boston.** Final review and approval by the board will occur at the June planning meeting. **Agenda Item – Summer Planning Meeting** (Page 6, Item 18)
5. A **motion was made, seconded and approved unanimously** to offer a 2008 conference registration for the Silent Auction at the National meeting in Boston. (Page 7, Item 22B)
6. A **motion was made, seconded and approved unanimously** to alter the KC representation on the Regional Board by:
 - Designating the KC Coordinator and 3 KC Leads (representing the 3 designated areas of 1) Identity Based KC’s; 2) Administrative KC’s; and 3) Program KC’s) as voting members on the Advisory Board;
 - The KC Coordinator will be on the Executive Committee;
 - All KC Chairs will be encouraged to participate in all Board meetings and activities as ex-officio members.
 - The Leadership manual and Board structure document will be updated according to this motion.(Page 7, Item 24B)
7. To enhance participation of Board members at Board meetings, a **motion was made and seconded** for the Region to “purchase a ‘block’ of rooms” for the planning meeting”. Assistance with travel will be handled by a separate request. **Motion made and seconded** to table this discussion until the March meeting when the EC presents its recommendations regarding “board investments.” (Page 8, Item 25-C)

Agenda & Minutes

Wednesday, November 7, 2007
1:00 – 5:00 PM
Meeting Room: Salon B and C, Doubletree Hotel

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| 1. | Welcome and Introductions - Cheryl Lovell, RVP |
| 2. | <p>Review of Agenda – new items for consideration?- Cheryl Lovell</p> <p>A. Alex Gonzalez was appointed parliamentarian for the session.</p> <p>B. New agenda items:</p> <ul style="list-style-type: none"> • Financial support/assistance for Board members to attend the summer planning meeting. • Proposal/discussion led by KC work team regarding a recommended change in Board structure. |
| 3. | <p>Historian/Secretary's Report - Ruth Stoner</p> <p>A. The Secretary's report for the summer planning meeting was accepted as printed and posted on the Region 4-West web site.</p> <p>B. Region 4-West "Communication with the Membership" policy. Ruth presented a draft for a web-based communication request & approval process for distribution to the membership. Discussion items included the following points:</p> <ul style="list-style-type: none"> • Limiting collection and distribution of information to the membership to once a month does not seem to be efficient nor timely for significant regional programs such as awards, institutes, regional conferences, etc. • The Board was surveyed to inquire if they felt they were getting too much information – general response was "no." • General consensus of the Board was that at the present time, no "formal" policy for e-mail communication needed to be developed at this time. • In general, the following procedural communication guidelines will be used: <ul style="list-style-type: none"> A. <u>E-mails to "entire" membership:</u> <ol style="list-style-type: none"> 1. Anyone wanting to send an e-mail to the membership should first send it to the Regional Vice President (RVP) for information, review and approval of accurate information. 2. The RVP will either return the document to the originator with "edits" or if approved, will forward it on to the IT Coordinator for distribution to the membership. B. <u>State Membership and Knowledge Communities E-mails:</u> <ol style="list-style-type: none"> 1. The Membership Services Coordinator & the Knowledge Communities Coordinator will determine the frequency of e-mails to their respective targeted membership. 2. The information to be sent will be monitored, reviewed and approved by the Membership Services Coordinator &/or the Knowledge Communities Coordinator, who will either distribute the e-mail to the designated group or forward the information to the IT Coordinator for distribution to the targeted group. For information, a copy of the e-mail will be sent to the RVP. C. <u>Questions</u> regarding these guidelines should be directed to the RVP, the Membership Services Coordinator, the Knowledge Communities Coordinator, or the IT Coordinator. • Action Item: 1) Communication "guidelines" will be drafted incorporating the Board discussion; 2) Cheryl will distribute to the Board membership for an electronic vote; and 3) Also, this topic will be a March Agenda Item. |
| 4. | <p>Regional Membership Coordinator Report and Discussion - Eric Grospitch</p> <p>A. A revised updated membership report was distributed; it is filed with these minutes.</p> <p>B. The membership group has identified their challenges: 1) Communication with membership; and 2) What do the members get for their membership? 3) Identifying benefits connected with various levels of membership.</p> <p>C. The Colorado and Missouri State Membership Representative positions are vacant.</p> |

5.	<p>Knowledge Community Coordinator Report - Chris Linder</p> <p>A. The Knowledge Community work group met Wednesday morning.</p> <p>B. KC events at the conference: 1) Poster session prior to lunch on Friday; and 2) KC identified lunch tables to facilitate discussion as self identified by conference attendees.</p> <p>C. Major challenges: Identifying membership and getting them connected with the KC topics. As a result, as a result of a lengthy discussion the KC areas will spend less time trying to “recruit” membership to each KC group and will begin to promote themselves as ‘consultants’ for the identified subject area.</p> <p>D. The KC work group has self-divided themselves into 3 basic work areas to make communication within the work group more manageable. The 3 work areas are 1) identity-based; 2) programmed-based; and, 3) administrative-based.</p> <p>E. Work group discussion topic: Board Structure – Is it good use of KC Chair’s time and resources to be “active” members/participants on the Advisory Board? This topic and further discussion was tabled to the Friday agenda.</p> <p>F. 3 KC Chair vacancies: 1) International Education; 2) Indigenous Peoples; and 3) Student Affairs Professionals Working In and with Academic Affairs.</p>	
6.	<p>Regional Awards Discussion Item - Lori Reesor</p> <p>A. Award winners are identified in the conference program and a brochure will be distributed on the tables at the Thursday night banquet and Friday lunch.</p> <p>B. The 2007 deadline was moved from June 1 to July 31. It worked and July 31 will be the deadline for the 2008 process.</p> <p>C. Question to the Board regarding process: Should NASPA membership be a qualification to get an award? Should the Institution be a member? After discussion, the following motion was made, seconded and approved unanimously.</p> <ol style="list-style-type: none"> 1) Rising Stars & Support Staff nominees do not need to be a member of NASPA. 2) Innovative Program, Publication and Presidential Excellence awards – Nominees need to be from institutions which have a NASPA Institutional membership 3) Distinguished Service to NASPA; James J. Rhatigan Outstanding Dean, Outstanding New Professional, and Outstanding Mid-Level Professional nominees must be NASPA members at the time of nomination. 4) Innovative Program, Publication, Support Staff and Presidential Excellence nominations need to come from NASPA member institutions. <p>D. Note: A related topic was discussed at the Summer Board meeting in Breckenridge – do award nominators need to be NASPA members? Board consensus on this topic as recorded in the Summer 2006 minutes: “ Award nominators do not need to be NASPA members. NASPA membership requirement for nominees is defined in the criteria of each award.”</p>	
7.	<p>Refreshment Break - Snacks provided in B/C</p>	
8.	<p>Discussion with NASPA President - Jan Walbert. National topics presented by the NASPA National President:</p> <p>A. NASPA Journal: A group of “stakeholders” will meet to evaluate the Journal - How can we make best use of the journal.</p> <p>B. A consultant group has been contracted to review NASPA structure, membership recruitment & retention, communication channels, and other topics. Preliminary report indicates clearly that the membership does not know how to get involved with the NASPA organization. National has already taken steps to address this concern:</p> <ul style="list-style-type: none"> • To be more visible to the membership, an on-line link “at a glance” has been put on the “front page” of the national website. Regions may also use this link for regional opportunities. • Another tool is on the Forum link – “Board Update”. Membership can review this link for updates on National Board initiatives. Regional Board members are encouraged to review this site often. <p>A final written report is forthcoming.</p> <p>C. Campus Security. A Working Group on Critical Issues for Student Affairs related to Campus Crises made up of NASPA colleagues has been assembled to analyze all recommendations resulting from the Virginia Tech event, etc. This group will cull through all reports and present a “Cliff Notes” version of the information will be made available to NASPA institutions.</p> <p>D. Graduate Students voting and other membership benefits. Diana Doyle, NASPA President-Elect is chairing a group to investigate and review “all” membership benefits associated with all levels of membership categories. This review will include the topic of voting privileges for graduate students. What are members getting for the membership dues?</p>	

	<p>E. The NASPA Foundation will sponsor a capitol campaign program to raise money for the legacy of the profession and for professional research. Their campaign materials are filed with the notes of this meeting.</p> <p>F. NASPA External Interim Staff Member Process – an interim position listing: A link on the website will connect institutions wanting to fill a vacancy with a temporary appointment with professionals who are interested in seeking a different professional experience for a limited period of time. http://www.naspa.org/programs/interim/index.cfm</p> <p>G. The national conference will be held in Boston, March 9 - 12.. Three additional hotels (close by) have been added for housing options. The Placement Exchange, joint career placement event, will be held prior to the conference. Exchange participants are encouraged to stay on for the conference at a reduced rate.</p>	
9.	<p>Division Report – Research - Annemarie Vaccaro</p> <p>A. Will be sponsoring/conducting focus groups through out the conference: 1) New professionals; 2) & 3) Two program sessions and 4) another defined group. Four graduate students were selected to assist Annemarie with this project as defined by Summer Advisory Board Action.</p> <p>B. Topic: What does the membership want from NASPA?</p> <p>C. Why? To get a better sense of what does the membership want/expect from NASPA? What can the board continue to do same or differently to meet the needs/wants of the regional membership?</p> <p>D. A report on this research project will be available at the Tulsa conference. Agenda Item for 2008 Regional Conference in Tulsa.</p>	
10.	<p>Division Report – Community Colleges & Two Year Institutions - Cheryl Rasmussen</p> <p>A. New division for NASPA.</p> <p>B. Cheryl participated in a conference call at the national level.</p> <p>C. Plans are to increase community college membership in NASPA and develop workshops on best practices specifically for community college student affairs professionals.</p>	
11.	<p>Division Report – Small Colleges - Ron Chesbrough</p> <p>A. Definition of a “small college” – Enrollment less than 5000.</p> <p>B. Steps are being taken to improve NASPA networking with small colleges in the region and to identify their unique needs and constituencies.</p>	
12.	<p>Division Report – Public Policy – state representatives? - Pat Boyer/Cheryl Lovell</p> <p>A. Pat Boyer was not present. Through Cheryl, she requested Board opinion regarding the establishment of a committee with one representative from each state to assist with the funneling of “public policy” information to and from states & the national level. Quite often, some issues are state related. Consensus of the Board was that this would be a good idea. How would the state reps be selected? Jody Donovan suggested that we use SSAO’s. Good idea. Gary Biller, SSAO liaison will put this topic on the Conference workshop agenda to discuss with SSAO’s to determine interest. Gary will report back to the Board at the Spring meeting in Boston. Agenda Item for 2008 Spring Board meeting in Boston.</p>	
13.	<p>Corporate Sponsors News and Update - Alex Gonzalez</p> <p>A. 11 vendors are participating in the conference; they are listed in the conference program booklet.</p> <p>B. \$22,000 was contributed to the conference by the vendors.</p> <p>C. Recommendation from Alex: When exploring future conference sights, take into account adequate exhibitor space. This is IMPORTANT for future participation of some vendors.</p>	
14.	<p>Regional Newsletter Report - Karen Schlabach</p> <p>A. Requested articles for future newsletters: Suggestions include conference program topics; book reviews, KC topic discussions, etc.</p> <p>B. Action Item: The deadline for the next Newsletter is Dec 10. Send items electronically to Karen at schlabachk@umkc.edu .</p>	
15.	<p>Regional IV-West Leadership Dinner - Salon D</p> <p>A. Social @ 5:30 PM</p> <p>B. Dinner: 6:00 – 8:00 Pm</p>	

Thursday, November 8, 2007
7:00 AM - 10:00 AM
Meeting Room: Salon B and C, Doubletree Hotel

16.	Continental Breakfast - Provided in Salon D
17.	<p>Discussion with NASPA Executive Director - Gwen Dungy, Executive Director</p> <p>A. Gwen discussed in great length the process to purchase a "home" for the NASPA National Office. Currently they are renting office space. They are getting close to closing a deal.</p> <p>B. The NASPA Foundation will begin a "capitol campaign" program to raise \$1 million to be directed toward "endowing the future of the profession." The membership will be receiving information "soon." (Editor's note – information was sent to the membership late November and copies of those materials are filed with these minutes.)</p>
18.	<p>2007 Regional Conference Report - Roger Sorochty</p> <p>A. As of the start of this Thursday morning Board meeting 356 registrations have been received.</p> <p>B. "Must attend" for Board members: 1) the Business meeting (late Thursday afternoon) & 2) the Awards luncheon (Friday noon) to give support to KC's, which will be presenting a posted session and "interest" tables in order to be more visible to the membership.</p> <p>C. Topic for Discussion – presented by Roger: Conference registration for the conference planning committee – should they have to pay the registration fee? Consideration of fee payment for conference planning committee was discussed.</p> <ol style="list-style-type: none"> 1. Comments and Questions presented: <ul style="list-style-type: none"> • They spend a lot of time prior to the conference making preparations. • Often because of conference responsibilities, they do not attend the sessions. • Who would benefit from this action, if approved by the Board? "All" who worked on the Conference or just the central 'lead' conference committee members? • Who would actually pay for the registration of the approved group? The conference budget or the Regional budget? • Justification: They can not participate in most of the conference events and activities, why should they pay? • They all eat! 2. Cheryl requested that a task force be assigned to review this request and make a recommendation to be presented to the Board for review in March and the final review and approval will come at June planning meeting. 3. A motion was made, seconded and approved unanimously to table the "issue of registration payment for conference committee members". Roger Sorochty, Gigi Secuban, Denise Ottinger, and Dennis Day were assigned to the task force to review the request, present a conference budget impact statement and a proposal to the Board at the Spring meeting in Boston. Final review and approval by the board will occur at the June planning meeting. .
19.	<p>2007 New Professionals Institute - Jennifer Brantley</p> <p>A. 34 participants, 4 faculty members, 2 planning members participated.</p> <p>B. Estimate that they will be returning ~ \$3000 (amount of the seed money) to the Regional budget as a balance. Reminder: The financial expectation for Institutes is to "break even"; there is no expectation to operate at a "profit-level."</p>
20.	<p>2008 Regional Conference Report, Tulsa, OK - Christine Schneikart-Luebbe</p> <p>A. Denise Ottinger (Washburn University) & Dennis Day (Johnson County Community College) will co-chair the Planning Committee</p> <p>B. MLI will be held as a pre-conference</p> <p>C. Dates for the Regional Conference: November 6, 7 & 8, 2008. Editor's note: Executive Committee Decision, 1/9/08: 2009 conference dates have been changed to November 5, 6 & 7, 2008 (W, Th & Fri)</p> <p>D. It will be held at the Tulsa Marriott, Southern Hills.</p>

21.	<p>2008 National Conference, Boston, MA - Cheryl Lovell</p> <ol style="list-style-type: none"> A. Regional Advisory Board Meeting – Sunday, March 9, 1 -3:30 pm B. Regional Business Meeting – Monday, March 10, 5 – 6 pm. C. Regional Reception – Monday, March 10, 9 pm. The Region will be responsible for the refreshments. D. The Placement Exchange, co-sponsored by NASPA, ACUHO-I, NACA and ASJA, is new! It will be held pre-conference and participants in the Exchange will receive a “break” in the registration fee for the national conference. 	
22.	<p>2008 NASPA Foundation Regional Contact (George McClellan); Silent Auction participation by 4-W? – Cheryl Lovell</p> <ol style="list-style-type: none"> A. In the past, Region 4-West has submitted one registration for the upcoming regional conference to the Silent Auction at the National Conference in Boston. Do we want to participate again? A motion was made, seconded and approved unanimously to offer a 2008 conference registration for the auction. B. Why is George McClellan representing 4-West on the Foundation Board? Cheryl will request a representative from Region 4-West to be assigned to the NASPA Foundation Board. 	
23.	<p>Treasurer’s Report – Kim Reichert</p> <ol style="list-style-type: none"> A. The financial status of Region 4-W remains healthy. The financial report is attached to these minutes. B. The allocation from national is up because regional membership is up. C. Because of several financial factors within the national budgeting process and complications for making some payments for the Orlando conference, the Regions were able to keep the unspent end of year balance from the national account. (Usually any unused money from national is returned to National at the end of the fiscal year.) D. The Executive Board will be reviewing the financial status of the regional budget and will be exploring investment options. National has established a protocol for how much of the conference ‘profit’ can be used immediately and how much needs to go to investment. Should the Region develop a similar protocol? What are the guidelines for spending investments? Exec Board Agenda Item. E. What are ideas from the Board regarding regional financing? Let it grow – but, for what? Some suggestions and ideas: <ul style="list-style-type: none"> • Enhance Rising Star awards – perhaps include an annual NASPA membership. • Enhance all awards. • Financial support to the Board Summer Planning meeting, i.e., pay hotel expenses. • Board continues to finance administrative support for an “Assistant to the RVP”. Christine will review the administrative support plan put in place when Cheryl was elected RVP (a one-time allocation) and present a proposal to the Board in March proposal to extend financial support to future RVP’s for administrative support. Agenda Item for Boston Meeting. • Invest in the NUPF program. • Add enhancements for graduate student participation. • All suggestions above are considered “investments in the profession”. <p>Moved to Agenda Item for Executive Committee. Recommendation of the Board to the EC: Prioritize the above list; put a dollar amount with each item; and bring back to the Board in March for additional Board discussion and recommendation.</p>	
24.	<p>Discussion of regional functioning since last board meeting – (how’s it going with new structure and working format?) – Group Discussion</p> <ol style="list-style-type: none"> A. Chris Linder, KC Regional Coordinator, presented a proposal on behalf of the KC representatives that would impact the structure of the regional Advisory Board. <ul style="list-style-type: none"> • Make membership and/or participation by KC representatives on the Board “optional”, not an “expectation.” • Time can be better spent on the KC topic rather than on the “big picture” of NASPA programs and activities. • Suggested that 3 “lead” representatives designated by functional areas – 1) Identity Based KC’s; 2) Administrative KC’s; and 3) Program KC’s. B. Following a lengthy discussion, A motion was made, seconded and approved unanimously to alter the KC representation on the Regional Board by <ul style="list-style-type: none"> • Designating the KC Coordinator and 3 KC Leads (representing the 3 designated areas of 1) Identity Based KC’s; 2) Administrative KC’s; and 3) Program KC’s) as voting members on the Advisory Board; 	

	<ul style="list-style-type: none"> • The KC Coordinator will be on the Executive Committee; • All KC Chairs will be encouraged to participate in all Board meetings and activities as ex-officio members. • The Leadership Manual and Board structure document will be updated according to this motion. 	
25.	<p>Other items? - Open</p> <p>A. Discussion on “What do we want on the Region 4-W web site? Mark will continue to add Board Reports as well as RVP reports. All reports should be written with the awareness that the reports will be posted on the website for review by the membership. Composite reports (KC Coordinator & Membership Coordinator) plus individual reports will be posted on-line.</p> <p>B. National will begin putting National Board reports on-line - -“sometime.”</p> <p>C. A question was raised as to why the summer planning meeting has been moved to the conference site rather than be in Kansas City as in the past.</p> <ul style="list-style-type: none"> • KC appears/seems to be more central and accessible and more economical. • Rationale for moving it to conference site was so the Advisory Board membership can overlap with the conference planning committee. • Should this topic be revisited? • March Agenda Item: A location for the Summer Planning Meeting will be determined at the March meeting following the discussion and determination if the Regional budget will provide additional financial support for the Board membership. (Editor’s note: Location will be Tulsa – EC decision, 1/9/08.) However, the date for the Summer Planning meeting needs to be set prior to March. The Summer Planning Meeting will be held Thursday & Friday, May 29 & 30. Mark Your Calendar. Motion made and seconded for the Region to “purchase a ‘block’ of rooms” for the planning meeting”. Assistance with travel will be handled by a separate request. Motion made and seconded table this discussion until the March meeting when the EC presents its recommendations regarding “board investments.” <p>D. Recruitment of Tribal College representatives – does the Board need to make more of a commitment to the Tribal College recruitment program. Membership representatives need a better understanding of the recruitment program. Eric will draft a written document outlining the program, to include both the regional & national benefits.</p> <p>E. The Region 4-West Business meeting will be held Thursday, November 8th 5:30-6:30pm.</p> <p>F. Region 4-West NUFP update – Gigi Secuban</p> <ol style="list-style-type: none"> 1. 7 NUFP scholars will be attending the conference. 2. The NUFP Connections Program will meet for dinner Friday evening. 3. The application process for the national program will be going on-line this year. <p>G. 2009 conference site. It was suggested that the Board consider the Hyatt Regency Tamaya Resort and Spa, Santa Ana Pueblo, NM, 20 minutes north of Albuquerque. It was also suggested that consideration be given to going back to Jackson Hole. Will it be time to return to a resort? Agenda Item for June Meeting</p> <p>H. Information to Board members who have terms expiring in March – Help Christine & Cheryl identify your replacement. Make a recommendation to Christine for approval. Note – appointment does not end until March. This time period should be considered a “shadowing/training” time for the new appointment.</p> <p>I. Alex Gonzalez presented the Golden Shoe Award to Ruth Stoner, the Regional Historian.</p>	

Meeting adjourned.

Ruth Stoner, Region IV-West Historian, prepared these minutes. A copy of these minutes and all handouts distributed before and during the meeting are filed in the Historian file. Corrections, deletions and additions to these minutes should be sent to Ruth at:

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