EXHIBITOR, SPONSOR, & ADVERTISEMENT APPLICATION & REGISTRATION FORM

2016 NASPA Strategies Conferences: Alcohol and Other Drug Abuse Prevention, Mental Health, and Violence Prevention

Orlando, FL (Orlando World Center Marriott - Orlando, Florida)

Exhibitor Registration Deadline: December 8, 2015
Alcohol & Other Drug Abuse Prevention Conference Home Page: http://www.naspa.org/events/2016scaod
Mental Health Conference Home Page: http://www.naspa.org/events/2016scmh
Violence Prevention Conference Home Page: http://www.naspa.org/events/2016scvp

Onsite Contact (1) Name/Title______________________________________ E-Mail Address_________________________________

Onsite Contact (2) Name/Title______________________________________ E-Mail Address_________________________________

Onsite Contact (3) Name/Title______________________________________ E-Mail Address_________________________________

Onsite Contact (4) Name/Title______________________________________ E-Mail Address_________________________________

Organization Name Exhibiting________________________________________

Mailing Address________________________________________________________________________

City, State, & Zip________________________________________________________________________

Organization Phone___________________________________ Website Address________________________________________

(50 word or less company description (please e-mail to skesek@naspa.org) by December 8, 2015) Organization Name, Web Site Address and Company Description will be listed in the program guide (if received by December 8, 2015).

Exhibit Packages

(Please Check one)

Package 1

_______ Registration Fees for up to four (4), Table Top Full Page Ad in Program Guide $2,000

Package 2

_______ Registration Fees for two (2), Table Top Full Page Ad in Program Guide $1,600

Package 3

_______ Registration Fee for one (1), Table Top 1/2 Page Ad in Program Guide $1,200

Package 4

_______ Registration Fee for one (1), Table Top $1,000

Education Program Session.

(Must sign up for one of the above packages to do a session. These presentations are not intended for sales purposes and should contribute to attendee learning and engagement with the conference learning outcomes. All rooms will come equipped with a projector and screen. It is the responsibility of the presenters to provide any additional audio/visual equipment they might require. A standard VGA connection is available to connect your device to the projector. Please plan to bring your own HDMI or Mac Adaptor if necessary for your device.

_______ 20 Minute Program Session $300
Sponsorship Packages (Above exhibit, advertisement, registration fees and session included in gold or silver sponsorship).

Gold Conference Sponsor: $5,000

Gold Conference Sponsors will be recognized as a top-level supporting sponsor with these below benefits.

- Company name, logo and hyperlink recognizing on conference web site.
- Full page ad program guide. (Program guide ad included).
- Up to six (6) conference registrations included.
- Exhibit table booth opportunity (booth fee included).
- Recognition as a gold conference sponsor in program guide.
- Sign and verbal recognition at the event.
- Eligibility to sponsor a major speaker at the event or speak as a featured speaker (if speaking session needs to be filled)
- Attendee mailing list one month prior to the conference. (after early bird deadline).
- Gold level includes sponsorship of opening keynote speaker or opening reception at event.

Silver Conference Sponsor: $2,500

Silver Conference Sponsors will be recognized as a silver-level conference sponsor with these below benefits.

- Company name, logo and hyperlink recognizing on conference web site.
- Full page ad program guide. (Program guide ad fee included).
- Up to four (4) conference registrations included.
- Exhibit table booth opportunity (booth fee included).
- Recognition as a silver conference sponsor in program guide.
- Sign and verbal recognition at the event.
- Attendee mailing list one month prior to the conference. (after early bird deadline).
- Silver level includes sponsorship of a break at event.

Exhibitors/Sponsor Program Listing: Along with your application, please e-mail your 50-word company description and your program guide ad (300 dpi or higher) via e-mail to skesek@naspa.org by December 8, 2015.

EXHIBITOR HOURS & MOVE IN:

Opening Reception: Thursday, January 21, 2016 6:45 pm
(Exhibitors Welcome)

Move in: Friday, January 22, 2016 7:00 am – 7:30 am

Exhibit Hours:
Exhibit hours are from 7:30 am to 3:15 pm on Friday, January 22, 2016. (Note: You may choose to remain at your tables during the entire exhibit hours or you may staff it just during the receptions and conference breaks).

Friday, January 22, 2016 7:30 am – 3:15 pm

7:30 am – 8:30 am (Breakfast in Exhibit Foyer Area)

12:00 pm – 1:30 pm (Break – Lunch on your own)

12:30 pm – 12:50 pm & 1:00 pm – 1:20 pm (Program Sessions for Exhibitors)

Exhibitor Move-Out: Friday, January 22, 2016 3:15 pm
Exhibitors may not begin dismantling until 3:15 pm on Friday, January 22, 2016. **NASPA assumes no responsibility for products left unattended at the end of the conference.**

**Exhibit Specifics Include:** One 8’ table, two folding chairs, one waste basket, program book, mailing list of attendees (in excel format).

**PRE-REGISTRATION LIST:**
A pre-registration list is available to all companies participating. The registration list will be emailed one month before the conference. Registration mailing lists will be sent in Microsoft Excel format. **(Note: this will be an attendee mailing list only. Phone numbers and e-mails of attendees are not included on this excel list).**

**REGISTRATION INFORMATION:** Exhibitor registration and check-in will be at the Orlando World Center Marriott in the Ballroom Registration Area. Your conference badge is your admission ticket to other conference events and sessions that do not charge special fees. Other individuals who wish to attend the conference will need to register at the appropriate rate.

**Shipping Information**
If you are shipping booth materials to the Orlando World Marriott Center, please ship them to the attention of the company representative who will be attending and picking up the materials. The shipping address is listed below. **Please note that additional shipping instructions may follow.**

Orlando World Marriott
8701 World Center Dr.
Orlando, FL 32821

**PROPERTY RESPONSIBILITY/INSURANCE:**
You are responsible for insuring the safety of your personnel and your exhibit materials from theft, damage, accident, fire and other such causes. Exhibitors who desire to carry insurance must do so at their own expense. All property of the exhibitors is understood to remain in their own care, custody and control in transit to and from the confines of the exhibit area, as well as while it is on the floor. Security and storage space will not be provided. **NASPA and their agents are not responsible for losses incurred, theft or damage to materials.**

**Payment Method**

☐ Check  ☐ Money Order  ☐ Credit Card  

Circle type:  Visa  MasterCard  American Express

Cardholder Name ____________________________________________
Cardholder Address ____________________________________________
Credit Card Number ____________________________________________
Expiration Date __________________________ Invoice Needed? __________
Cardholder Signature ____________________________________________

**Total Exhibitor Registration: $ ____________________________**

**NOTE:** **Exhibit Registration deadline is December 8, 2015. No refunds will be made after December 8, 2015.**

Please fill out this registration form and e-fax back (all 3 pages) to **202-204-8443** or scan and e-mail to **skesek@naspa.org**.

Please send checks to:
NASPA, 111K Street, 10th Floor, NE, Washington, DC 20002

Questions? Contact Szymon Kesek at 202-903-0657 or via e-mail at **skesek@naspa.org**

Thank you for supporting NASPA!