



Ed.M. (Masters) in Higher Education Administration Welcome from the Program Director!

Hello Future BU Graduate Student!

We appreciate your interest in Boston University (BU)'s Ed.M. in Educational Leadership and Policy Studies with a concentration in Higher Education Administration (HEA)! Housed in BU's School of Education, HEA has been teaching and learning with hundreds of dynamic university administrators for over 25 years.

Structured within a broad-based core curriculum and customized electives, we strive to reflect the contemporary higher education landscape and issues currently impacting colleges and universities. We welcome students in full-time, part-time, campus-based, and online capacities.

- Our **smaller full-time, Boston campus cohort** allows students to complete their degree in an accelerated 1-year degree program and provides a purposeful combination of theory (through coursework) and practice (through assistantships and internships).
- Our **larger part-time, Boston campus cohort** allows students to work at their own pace, with the average time to degree completion in the range of 2-2.5 years. These full-time professionals bring experiences from a wide array of higher education areas (including student affairs, academic affairs, health and wellness, development, admissions, financial aid, and professional schools) to their coursework and gain the theory to complement their practice. Part-time students represent colleges and universities throughout Boston and the broader New England region.
- Our **online cohort** allows students to attend BU virtually, taking two 7-week courses per semester, with the average time to degree completion in 5 semesters. This cohort is designed for working professionals who are place-bound or prefer online learning and has a set curriculum of nine required courses.

This rich spectrum of perspectives and students' practical experiences provides for lively learning environments inside and outside the classroom.

Dedicated faculty, who have significant experience as practitioners themselves, lead BU HEA, strongly encourage theory-to-practice learning in every component of the program, and offer students the opportunity to wrestle with real-time challenges facing higher education and its administrators. Our **36 credit hour program** offers exposure to, exploration in, and experiential opportunities with core higher education concepts of history, theories of student learning and development, strategic planning and administration, legal issues, research and assessment, social justice perspectives, and current issues, while also allowing personalization through the selection of electives.

Interested in becoming a part of a 25-year legacy of outstanding higher education administrators and scholars? You should be! With over 60 universities and hundreds of higher education associations in Boston, there's no better place to study *all things* higher education. Join us!

Go Terriers!

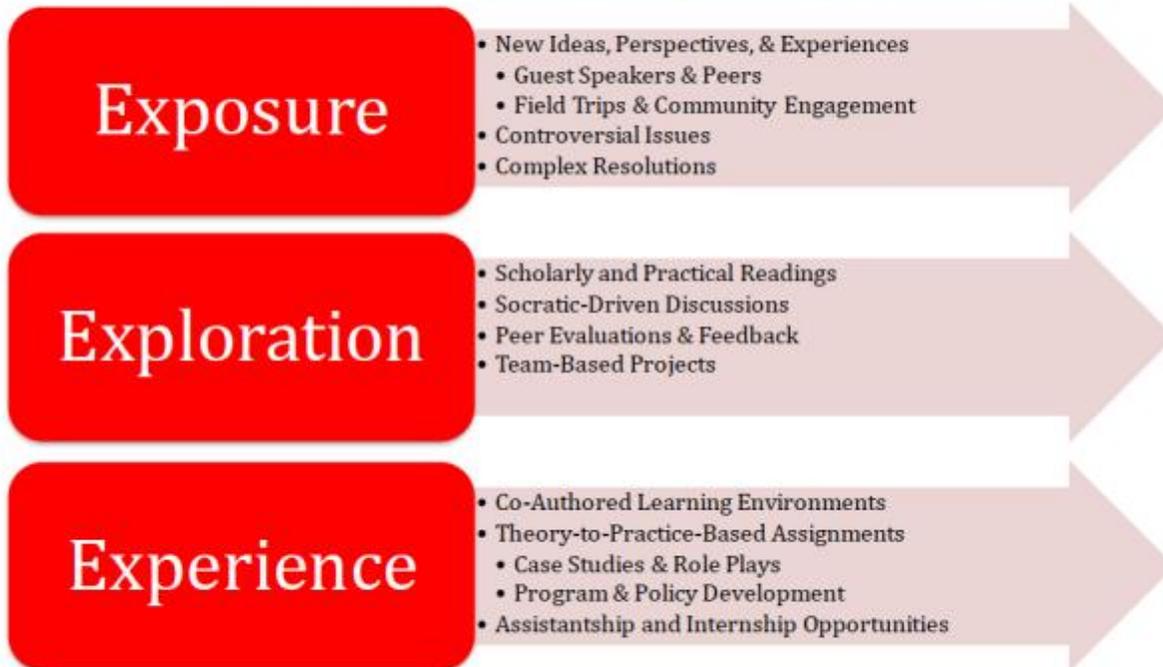
A handwritten signature in blue ink, appearing to read "S. Ardoin".

@SonjaArdoin #SEdHigherEd



Ed.M. in Higher Education Administration Curricular Framework & Learning Objectives

The BU Higher Education curriculum is guided by three principles of deeper learning:



BU Higher Education Ed.M. students develop as *culturally competent leaders* in higher education administration and advance their:

- reflective mindset that critically considers how personal and professional narratives shape educational worldviews and higher education administration.
- judicious understanding of developmental theories and ability to apply those theories in the advisement of students in curricular and co-curricular environments.
- substantive understanding of the complex context shaping higher education's present and future administration (historical acts, reports, commissions, administration, faculty, students, community, political, legal issues, etc.)
- appropriate responses to issues of educational equity, diversity and inclusiveness.
- critical understanding of contemporary issues in U.S. higher education and its collective impact on underrepresented populations.
- ability to be good consumers and users of research and literature to drive administrative work.

For more information, please contact Dr. Sonja Ardoin, Program Director, at sardoin@bu.edu.



Ed.M. in Higher Education Administration Degree Requirements: 36 Total Credits

The program of study consists of 9 total courses comprised of 6-7 core courses as well as 2-3 electives that may be taken within the School of Education, across the BU campus, or within the Boston consortium. Classes with asterisks* indicate courses comprising the online curriculum.

Core Coursework (6-7 courses = 24-28 credits)

- SED AP 550: Perspectives on Higher Education (4 credits)*
- SED AP 551: Issues in Higher Education Administration (4 credits)*
- SED AP 615: Theories of Student Learning & Development in Higher Education (4 credits)
- SED AP 662: Strategic Planning (4 credits)*
- SED AP 755: Legal Issues in Higher Education (4 credits)*
- SED AP 801: Professional Development Seminar (4 credits; 2 in Fall, 2 in Spring), *core for full-time only*
- SED RS 600: Introduction to Research (4 credits)*

Popular Elective Courses (2-3 courses = 8-12 credits)

- SED AP 552: Leadership, Ethics, & Values in Higher Education
- SED AP 553: Student Affairs in Higher Education*
- SED AP 600: Diversity and Justice in Education*
- SED AP 610: Campus Ecology and Student Development
- SED AP 612: Governance and Decision-Making in Higher Education*
- SED AP 730: Innovation in Higher Education*
- SED AP 753: Educational Policy
- SED AP 801: Professional Development Seminar (2 credits in Fall, 2 credits in Spring)
- SED CE 500: Introduction to Counseling and Human Development
- SED CE 635: Counseling Skills and Techniques
- MET AR 750: Financial Management for Non-Profit Organizations
- MET AR 781: Managing the Arts in Higher Education
- Other electives approved by program advisor

Assistantship/Internship & SED AP 801 (*full-time student requirement*)

- A graduate assistantship (or internship) is required for all full-time students and strongly recommended for part-time students with limited work experience in higher education. Faculty members will assist students with the assistantship/internship search process. However, it is the student's responsibility to secure the practical experience. Full-time students should enroll in the AP 801 Professional Development Seminar as a core course; part-time students can take it as an elective course.

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Ed.M. in Higher Education Administration

Full-Time, Boston campus cohort

Sample Coursework Timeline

Fall Semester

Course #	Course Name
AP 550	Perspectives in Higher Ed
AP 615	Theories of Student Learning & Development
AP 801	Professional Development Seminar, Part I
RS 600	Introduction to Research
Elective	Student's Choice

Spring Semester

Course #	Course Name
AP 551	Current Issues in Higher Ed
AP 662	Strategic Planning & Administration
AP 755	Legal Issues in Higher Ed
AP 801	Professional Development Seminar, Part II
Elective	Student's Choice

Please note this is an accelerated, intense one-year timeline and students are welcome to extend the timeline into the summer semester or following year.

For more information, please contact Dr. Sonja Ardoin, Program Director, at sardoin@bu.edu.



Ed.M. in Higher Education Administration
Part-Time, Boston campus cohort
Sample Coursework Timeline

Year 1

Fall Semester

Course #	Course Name
AP 550	Perspectives in Higher Ed
AP 615	Theories of Student Learning & Development

Spring Semester

Course #	Course Name
RS 600	Introduction to Research
AP 755	Legal Issues in Higher Ed

Summer Semester

Course #	Course Name
Elective	Student's Choice

Year 2

Fall Semester

Course #	Course Name
AP 662	Strategic Planning & Admin.
Elective	Student's Choice

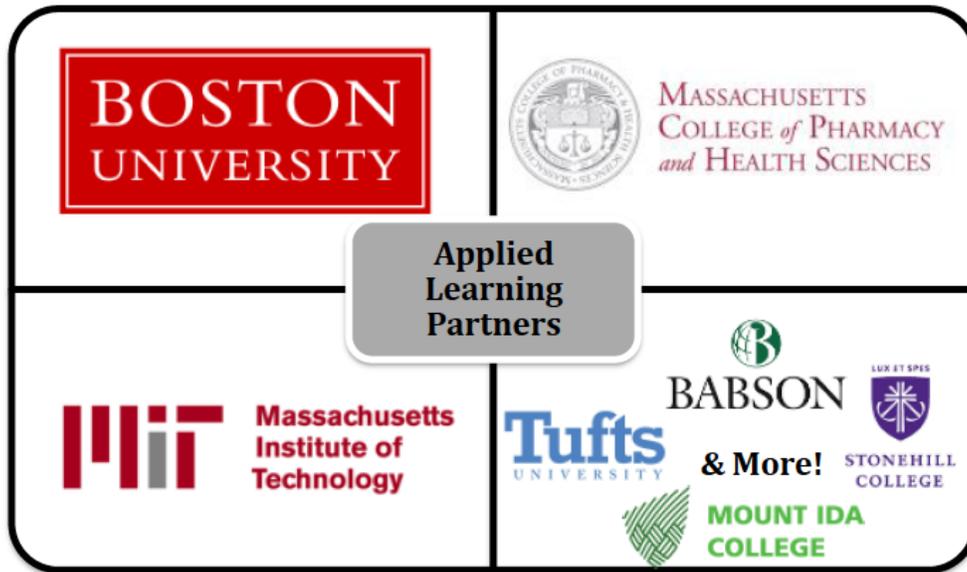
Spring Semester

Course #	Course Name
AP 551	Current Issues in Higher Ed
Elective	Student's Choice

Please note this is a self-paced timeline and students may choose to take between 1-3 courses per semester based on their learning style and full-time employment schedule.

For more information, please contact
 Dr. Sonja Ardoin, Program Director, at sardoin@bu.edu.

Ed.M. in Higher Education Administration Graduate Assistantship Information



Full-time Ed.M. students in the Higher Education Administration program are required to have an assistantship or internship as part of their academic experience. Graduate assistantships (GA) and internships ensure that students have an opportunity to implement theory to practice and gain meaningful experiences that will be valuable in their job search process upon graduation.

Assistantship and internship opportunities are available at Boston University, the Massachusetts College of Pharmacy and Health Science (MCPHS), the Massachusetts Institute of Technology (MIT) as well as several of the Greater Boston area's other colleges and universities. These opportunities include options in both student affairs and academic affairs. Students are also welcome to work with an institution of their choice to create an assistantship or internship opportunity.

Students should contact our partner employers directly to indicate interest and send their resumes and cover letters; employer contacts are listed in each GA posting. We will inform our employer partners of students who are admitted to our program in late January or early February each year to assist them in making their GA hires. While faculty members are available to assist students with the search process, it is ultimately the student's responsibility to secure the practical experience.

In addition to these listed options, BU offers some graduate resident assistant (GRA) opportunities. See <http://www.bu.edu/studentleader/offices-and-positions/residence-life/> for additional information on this process or contact Residential Education at 617-353-3540 or resed@bu.edu.

Note: In conjunction with their practical experiences, full-time students also take a year-long professional development seminar (AP 801) to support professional identity development, job search, and entry into the profession. (2 credits in fall, 2 credits in spring)

For more information on the practical, applied learning component of our curriculum, contact Program Director, Dr. Sonja Ardoin, at sardoin@bu.edu.

Example Graduate Assistantship Opportunities at BU

Graduate Internship, Undergraduate Student Services, School of Education

Graduate Assistant, Graduate Student Services, School of Education

BU Arts Initiative Intern, Provost's Office

Graduate Internship, Academic Advising, College of Arts & Sciences

Graduate Internship, Community Service Center

Career Development Internship, Center for Career Development

Internship Administrator, Center for Career Development

Graduate Assistant for Programming / Campus-Wide Events, Student Activities

Graduate Assistant for Student Clubs and Organizations, Student Activities

Example Graduate Assistant Opportunities at MCPHS

Graduate Assistant, Dean of Students Office/Conduct

Graduate Assistant, Disability Support Services

Graduate Assistant, Office of Residence Life

Graduate Assistant, Center for Campus Life

Graduate Assistant, Academic Resource Center (ARC)

Example Graduate Assistantship Opportunities at Other Area Institutions

Graduate Student Assistant, Public Service Fellowships – MIT

Graduate Assistant of Wellness, Alcohol & Other Drug Services, Babson College

Graduate Assistant, Career Services Center, Mount Ida College

Graduate Intern, Office of Intercultural Affairs, Stonehill College

Graduate Student Internship of Residential Education & Staff Development, Residence Life, Stonehill College

Create Your Own Opportunities

Work with an accredited college or university in Boston to create your own unique, applied learning experience!

For more information on the practical, applied learning component of our curriculum, contact Program Director, Dr. Sonja Ardoin, at sardoin@bu.edu.

For more information on our program, please visit <https://www.bu.edu/sed/academics/graduate/edm/master-of-education-in-educational-leadership-policy-studies-higher-education-administration/>.