



**Kathryn (Kate) Mueller, Director  
Community College Division  
February 5, 2014**

#### NASPA Board Action Items

None at this time

#### NASPA Mission

To be the principal source for leadership, scholarship, professional development, and advocacy for students.

#### Leadership

##### Advisory Board Report

- The 2013-2014 Community College Division advisory board updated the Roles and Responsibilities of the CCD. (Attached)
- The 2013-2014 Community College Division advisory board updated its Goals, including action steps and potential future goals. (Attached)

##### Leadership/Volunteer Management

- Nancy Singer, Region V Representative, has formed a communications work group and chairs the work group. Work group membership has changed since our last report. Misha Maggi now represents region VI on our committee. Misha has created a Twitter feed for our division. We want to really encourage CC Division members to tweet at the conference as a way for CC folks to connect. Additionally, Amy Diaz and Qiona Woffard were trained to post news feeds to the CC Division website.
- Quincy Martin III, SSAO Representative serves as chair for the 2014 Community College Institute.
- Quincy Martin III, SSAO Representative: Community College Professional Award Subcommittee (nominations).
- Dawn Lewis, Faculty in Residence: 2014 Community College Institute planning committee.
- Ashley Knight, Region IV-East Representative: Served on the 2013 Region IV-East Regional Conference Committee and as Coordinator of the pre-conference Student Affairs Leaders of Tomorrow (SALT). Included community college members on the SALT committee and in other conference planning activities, and successfully recruited four community college students to participate in the pre-conference. Developed a LinkedIn group for the SALT participants and facilitators to share professional connections and pertinent articles and information after the conference.

- Ivan Harrell II, SSAO Representative: Continues to serve as the President of the Illinois Community College Chief Student Services Officers group (2013-14).
- Ivan Harrell II, SSAO Representative: Spoke to higher education graduate students at Texas A&M University about community colleges (history, challenges, student engagement, working at one), and provided information regarding professional organizations including NASPA.
- Ivan Harrell II, SSAO Representative: Participated in a “Voices of Leadership” program, where I provided information about myself as a senior community college professional.
- Debra Bright Harris, Region II Representative: Serve on the Community College Institute (CCI) Planning Committee for the 2014 NASPA Annual Conference in Baltimore, Maryland. Assist with the coordination of the CCI, including securing workshop presenter
- Debra Bright Harris, Region II Representative: Serve on the On-Site Planning Committee for the 2014 NASPA Annual Conference.
  - Serve on the Hospitality sub-committee
  - Serve on the “New to NASPA” (N2N) sub-committee (to help orient all first time conference attendees)
- Debra Bright Harris, Region II Representative: Represent Community College Division (Region II) on the Steering Committee for the 2014 *National Conference for College Women Student Leaders* (NCCWSL).
  - Date: June 5-June 7, 2014
  - Location: University of Maryland, College Park.
  - Encourage increased participation from and program offerings for women attending community colleges
    - Contact Deans of Student Development and Directors of Student Life at community colleges throughout Region II
  - Chair the NCCWSL Pre-Conference Sub-Committee
    - Shepherd the coordination of 6 pre-conference activities including: “Morning on Capitol Hill”; “Women in the Military”; “Women in the Arts”; “Visit to the Newseum”; “Service Activity: Food and Friends”; “Service Activity: A Wider Circle”.
  - Serve on the NCCWSL Scholarship Sub-Committee
    - Promote scholarship opportunities to community college students
    - Review scholarship applications
    - Select scholarship recipients for 2014 conference
- Debra Bright Harris, Region II Representative: Represented Community College Division (Region II) on the Steering Committee for the 2013 *National Conference for College Women Student Leaders* (NCCWSL)
  - Conference Date: May 30-June 1, 2013
  - Conference Location: University of Maryland, College Park.
  - Accomplishments:
    - Helped promote the conference & scholarship opportunities to community college students in Region II.
    - 64 community college students attended the conference and 10% of those students won AAUW National scholarships to attend the conference.

- Helped solicit program proposals from Community College student affairs professionals in Region 2.
      - Coordinated “A Morning on Capitol Hill” Pre-conference Activity.
        - Escorted 100 conference participants to the Capitol Hill for a special “woman-focused” tour of the Capitol building and facilitated a bi-partisan panel session with 7 diverse women who work on the Hill. Several community college students attended this pre-conference activity.
  - Debra Bright Harris, Region II Representative: Served on the Community College Professionals Pre-Conference Planning Committee for the 2013 NASPA Region II Conference.
    - Conference Date: June 9-11, 2013
    - Conference Location: New York City (John Jay College)
    - Accomplishments:
      - Assisted with the coordination of the program
      - Recruited and Secured conference presenters
  - Nancy Singer, Region V Representative: Served as a program reviewer for the National Conference educational sessions.
  - Kristina Testa Buzzee, Region I Representative: As the Region 1 Division representative she has been engaged in working with state representatives to advance the visibility and awareness of the thriving professional development opportunities that exist in the Region for Community College Student Affairs Professionals through emails and social media.
  - Kristina Testa Buzzee, Region I Representative: She served as a CC representative to the SALT conference at the Regional conference in November. Also, a community college student attended the SALT Conference at the Regional Conference and was one of the few community college students to have attended both current and past SALT conferences.
  - Kristina Testa Buzzee, Region I Representative: She also recruited Kari Lake, a graduate student at Merrimack Community College to write an article for the NASPA Regional Newsletter about her experience as a Non-Traditional student and how it has impacted her desire to work at CC.
- *Member Engagement*
    - Quincy Martin III, SSAO Representative: Provided information related to membership and the NASPA Community College Online Series to members of the Illinois Community College Chief Student Services Officers and Student Affairs Leadership Team at Triton College.
    - Dr. John Laws, SSAO Representative; Dr. Paulette Dalpes, CCD Director-Elect: On November 20 and 21, 2013, along with Kevin Kruger at an EDUCAUSE summit on [Managing Data Risk in Student Success Systems](#) in Washington, DC. Participation was by invitation only. “Integrated Planning and Advising Services” (IPAS), are designed to provide students with personalized, real-time guidance on how to most efficiently and effectively pursue their academic goals. IPAS systems hold promise for improving student success and college completion rates. However, their uses of student and institutional data pose potential risks. Privacy, security, and data governance, for

example, must be key considerations in the deployment and operation of these systems and services.

The Summit is supported by the Bill & Melinda Gates Foundation. EDUCAUSE convened the group of thirty academic, privacy and security, technology and student support leaders to:

- Identify the major risk factors colleges and universities need to address;
  - Define the principles and practices for managing such risks;
  - Enable more effective adoption of IPAS systems across higher education.
- Ashley Knight, Region IV-East Representative: Emailed the 36 community college members attending the Regional Conference to invite them to the Community College Reception in the Regional Director's Suite on November 4. Shared the importance of participation in NASPA and that at this conference, community college professionals are involved as:
    - one of the conference co-chairs
    - one of the conference committee members
    - members of sub-committees
    - educational session presenters (ten individuals)
    - one of the judges in the case study competition for graduate students
    - volunteers
  - Ashley Knight, Region IV-East Representative: Facilitated a discussion with the eleven reception attendees including the history of community colleges in NASPA, our region's participation in the new NASPA website and how to provide stories and information for the site, plans for the national conference and the Community College Division Institute on Sunday, and the potential of a community college advisory for the region.
  - Ashley Knight, Region IV-East Representative: Recruited a regional member, Dr. Amy Diaz of Rock Valley Community College, to participate in the CCD Communication Ad-Hoc Committee and to represent the region on the new NASPA website.
  - Ashley Knight, Region IV-East Representative: Engaged members and others through the use of social media by posting relevant information on Twitter, Facebook, and LinkedIn. Posted links on social media to Amy Diaz' article on the CCD page of the NASPA website.
  - Laura Dular, Region VI Representative: attended NASPA Region VI Advisory Board Meeting – Anaheim Marriott, CA on June 5-7, 2013.
  - Laura Dular, Region VI Representative and Nancy Singer, Region V Representative: attended 2013 WRC – Salt Lake City, UT – Landscape, and coordinated Region V/VI Reception and Dinner.
  - Laura Dular, Region VI Representative: Program Reviewer for the WRC – Landscapes Conference in SLC, 2014.
  - Ivan Harrell II, SSAO Representative: Provided information to Lone Star College System Vice President for Student Success Council, and multiple Facebook groups pertaining to higher education administration, related to NASPA and the benefits of participation by community college professionals, as well as the CC Online series. (*ongoing*)
  - Ivan Harrell II, SSAO Representative: Met with a current NASPA member, who is new to working in the community college environment. We discussed various ways to get involved in the CC Division of NASPA.
  - Carla Stein, Region IV-West Representative: At the IV-West Conference, began a mentoring relationship with 3 graduate students who are interested in community college leadership

- *Community Involvement*
  - Ivan Harrell II, SSAO Representative: Participating in the Houston Chapter of the NAACP Foundation Gala, as a representative of the Lone Star College system.
  - Ivan Harrell II, SSAO Representative: Participated in the college's CyFest program, which provides an opportunity for the college to partner with the surrounding community for a day of fun, advocacy and education.
  - Salt Lake Community College (Region V, Nancy Singer) is participating in NASPA's LEAD Initiative on Civic Learning and Democratic Engagement.
  
- *Award Recognition*
  - Toni Castro, Vice President of Student Services at Highline Community College in Washington was awarded the Community College Professional Award for Region V at the Western Regional Conference.
  - Quincy Martin, Carla Stein, Laura Dulgar, Paulette Dalpes and Kate Mueller served as the sub-committee to select the Community College Professional of the Year Award. Nominees were the regional award recipients.

## Scholarship

- *Faculty/Research/Scholarship Involvement*
  - NASPA published the book, Executive Transitions in Student Affairs, A Guide to Getting Started as the Vice President. Dr. John Laws wrote a chapter (Chapter 6, "Strategies for Success and Pitfalls to Avoid" ) for the publication.
  - Ivan Harrell II, SSAO Representative: Currently discussing collaborating with a number of community college professionals regarding completion of research pertaining to achievement of men of color in community colleges
  - Ivan Harrell II, SSAO Representative: Submitted a book review of *Community College Student Success From Boardrooms to Classrooms* by V.S. Morest, for the Community College Journal of Research and Practice. The review is currently being edited by the journal's editor.
  - Nancy Singer, Region V Representative: In September, manuscript for The Handbook for Student Affairs in the Community College was submitted to Stylus Publishing. She wrote the chapter 13 on Academic Support Services.
  - Kate Mueller, CCD Director: In September, manuscript for The Handbook for Student Affairs in the Community College was submitted to Stylus Publishing. She wrote the chapter 10 on accountability, accreditation and assessment.
  - Kristina Testa-Buzzee, Region I Representative: In addition to working as the CC division representative, Kristina has been active with the Adult Learners and Students with Children KC that pertain to Community College students promoting scholarship that pertains to non-traditional students as well as community college.
  
- *Grants and Research*
  - Nancy Singer, Region V Representative: SLCC's PACE (Partnerships for Accessing a College Education) program received a region V research grant to enhance the assessment and evaluation of our PACE program. Staff members involved with the

PACE program presented an educational session at the Western Regional conference where we shared our research results.

## Professional Development

### **2013 NASPA Annual Conference – Bold without Boundaries**

*March 17-20 2013 ♦ Orlando, Florida*

#### Working at Community Colleges – An Important Career Choice Anytime in Your Career

- Approximately 40 attendees
- Presenter: Laura Dulgar (Region VI Representative)
- Successes and things to change: Need to look at having a session for graduate students who might be interested in working in the community college. Good questions from audience. Many interested colleagues/graduate students.

#### International Student Affairs Study Tour

*June 2013 ♦ Abu Dhabi*

On behalf of Institute of Applied Technology, Abu Dhabi, Kate Mueller hosted Gulf Tour participants. Speakers, small group discussions, and tours were included.

#### NASPA Community College Online Series: Working at Community Colleges

*October 25, 2013 at 2:00 pm EST*

- *113 participants*
- Description: Community Colleges are seeing a spike in early retirements as some of its best and brightest move out of leadership and key administrative positions in this sector of Higher Education. Community Colleges currently serving over half of the undergraduate student in the United States and student enrollment is steadily increasing especially with some of the recent discussions around college completion. As a result, it is critical that new, mid-level professionals and doctoral program graduates who are exploring leadership opportunities be bold and reach beyond their boundaries of limiting themselves to work at traditional four year institutions. Participants will hear from three student affairs professionals in different phases of their careers in Community Colleges. The panelist will discuss their journeys and possibilities of working at community colleges. . Participants will have an opportunity to engage the panelist is discussion about the Discussions will explore the myths, realities, advantages and opportunities of pursuing employment in the rewarding Community College environment
- Presenters: Wanda Reyes-Dawes, Kristina Testa-Buzzee (Region 1 Representative), and John Laws (SSAO Representative)
- Successes and things to change: A good number of participants, yet not all that signed up joined in, so we should look at some sort of reminder and further marketing push. John Laws and Kristina Test-Buzzee followed up with participants regarding questions that arose during the sessions, as well as resources regarding those questions (via email). John and Kristina also tracked those questions on an Excel spreadsheet.

### 2013 Student Success Conference

*October 31, 2013 ♦ Phoenix Arizona*

- Title: “ASPA-iring in NASPA”
  - Knowledge of NASPA resources and how to access.
  - Plan on how to actualize involvement (attending conferences, presenting, writing)
  - Write a proposal for the 2014 WRC.
  - Will be following up with participants to encourage them to attend/write a conference proposal.
- 30 Attendees
- Description of Program: The workshop focused on educating student services personnel about ways to get involved in NASPA and the importance of professional association. Participants engaged in activities and discussion about how to access NAPSA resources, how to get involved on a state/regional/national level and how to write a successful program/presentation proposal. Participants participated in the first steps of writing a program proposal for the 2013 Western Region Conference (WRC) in Anaheim, California. Individual participants will be contacted and encouraged to submit their proposals.
- Presenter: Laura Dular, Region VI Representative

### 2013 Student Success Conference – Phoenix, Arizona

*October 31, 2013 ♦ Phoenix Arizona*

- Laura Dular, Region VI Representative: Information table at Vendor/Information Fair
- Handed out Region VI Information
- 1000 attendees

### 2013 NASPA Region IV-West Regional Conference

*November 2013*

- 12+ professionals and graduate students
- Title: Community College Roundtable Discussion
- Description: It was attended by over a dozen professionals and graduate students interested in community college work. They discussed current issues, ways to stay in contact, forming a committee with representatives from each state and possibly hosting a pre-conference next year in Albuquerque.
- Presenter: Carla Stein, Region IV-West Representative.

### 2013 NASPA IV East Conference in Skokie, Illinois

*Monday, November 4, from 2:00pm CST.*

- 34 attendees
- Title: The Future of Student Affairs
- Description: Senior administrators are invited for a discussion with students, business and community leaders, and higher education professionals on the future of student affairs. Participants will be engaged to challenge assumptions on ways in which we can make courageous choices for optimal innovation, student transformation, and systemic change in our profession. Expanding technology, diversity and globalization, economic fluctuations, and student preparation for the global marketplace will be explored.
- Presenters:
  - Kristen Young, Vice President of Operations, LeaderShape
  - David Golder, Drake University Board of Trustees

- David Karaz, Student Body President, Drake University
- Dr. George McClellan, Vice Chancellor for Student Affairs and Enrollment, IUPUI (Indiana)
- Dr. John R. Laws, Vice Chancellor for Student Affairs, Ivy Tech Community College (Indiana)
- Dr. Sentwalie Bakari, Dean of Students, Drake University (Moderator)
- Successes and things to change: Very successful. Need bigger room.

NASPA Community College Online Series: Building Strategic Partnerships through Crowd Sourced Accessibility and Service Learning

*November 20, 2013*

- Number of attendees: 18
- Description: Crowd sourcing can be an innovative approach to engage students and the campus community in the process of creating accessible media for students with disabilities. This presentation describes an ongoing service-learning project to crowd source accessibility at an urban community college, and explains tolls and practices used to facilitate the project.
- Presenters: Salt Lake Community College's Director of Disability Resource Center and two of its faculty.
- Successes and things to change: Continue to expand marketing of NASPA community college programs. Program well-received and timely.

NASPA Community College Division Online Series: Care and Conduct in the Community College

*March 6, 2014*

- Description: Care and conduct can be confusing! Join NCC Online for our two part series on Care and Conduct in the Community College. Our presenters will discuss a wide range of topics that affect the process for students of concern and conduct including decision making, role and scope, education, useful tools and communication. Part One will serve as an overview to build a frame of reference for care and conduct that will allow participants to analyze, critique and elevate practices; while Part Two will take a focused look into the finer, multifaceted points of Behavioral Intervention Teams. We hope you will join us!
- Presenter: Carla Stein, Region IV-West Representative

## **Annual Conference**

Community College Institute: Assessment in Student Affairs...Your Professional Toolkit

*Accepted Pre-conference and Program Presentations*

*March 15, 2014 – March 19, 2014 ♦ Baltimore, MD*

- Description: As practitioners are called upon to demonstrate program outcomes, developing an assessment strategy can be daunting. In an age of heightened accountability, student affairs professionals are expected to provide greater evidence of their contribution to student learning and success. Accordingly, the commitment of student affairs educators to develop quality experiences for students requires that they evaluate programs and services to demonstrate their impact and learn how to improve them. This year's Community College Institute (CCI) will bring together nationally recognized community college leaders to share strategies for overcoming the fear of performing assessment, ideas for encouraging and motivating staff to complete assessment, and resources required for developing effective assessment plans.



- Presenters: Dr. Quincy Martin III (Triton College), Dr. Kate Mueller (Orange Coast College), Dr. Clevette Rigaurd (Montgomery College) and other national leaders.

#### Transforming the Pathway to the Top: Preparation of CSAOs for the Community College Presidency

- Description: Since 2004, the number of 4-year college and university presidents from senior administrative positions other than academic vice presidencies has steadily increased (Corrigan, 2002). However, little research has focused on presidents from nontraditional backgrounds, specifically with experience as chief student affairs officers (Covert, 2004; Delabbio, 2006). Nor has research focused on community college presidents who hail from student affairs. This session presents results of a qualitative research study on the career paths of community college presidents with experience as a chief student affairs officer and will illuminate the similarities and differences between their experiences and those of their counterparts at four-year institutions.
- Presenters: Dr. Quincy Martin III (Triton College), Dr. Ashley B. Knight (Harper College), Dr. Tyjaun Lee (Prince George's Community College)
- Kristina Testa Buzzee, Region I Representative: As the division representative for the region, Kristina coordinated a conference session at the Regional Conference about exploring career opportunities at community colleges.
- Kristina Testa Buzzee, Region I Representative: Kristina conducted follow up communication with the participants of the October Webinar panel for NASPA 'Careers in Student Affairs Month'. All participants received information regarding the presenter's contact information and the CC Division and NASPA.
- Kristina Testa Buzzee, Region I Representative: She has also disseminated information on the NASPA/AAUW NCCWSL Conference, AAUW Campus Action Grant Applications.

#### Advocacy

- Dr. Dawn Lewis (Faculty in Residence) and Dr. Kate Mueller attempted to liaise with NASPA Faculty Council director.
- Dr. John Laws (SSAOP Representative) was interviewed by Dennis Zeveloff and others at, Education Advisory Board, a higher education research group in Washington, D.C. that serves colleges and universities across North America. We discussed creating a one-stop student success centers.
- Nancy Singer, Region V Representative: Salt Lake Community College will be hosting Region V's Power of One Conference on April 3, 2014. This NASPA LGBTQA leadership conference invites students to educate and learn about intersecting identities while promoting social justice. The aim is to create a respectful, open, and widely accessible environment in which participants will be challenged to apply the things they learn into their lives after they leave the conference. The goal is to foster an understanding of difference that emphasizes discussion and social interaction, remembering that we are all at varying levels of knowledge and experience, and that those differences enhance our communities.
- Kristina Testa Buzzee, Region I Representative: Kristina actively disseminated the Title 1X Dear Colleague letter for pregnant and parenting students to a CC listserv she has in the region. This colleague letter raises the awareness of legal accommodations that must be provided to pregnant and parenting students.

- Kristina Testa Buzzee, Region I Representative: She has also started to actively Tweet about Community College issues and related public policy

## NASPA Strategic Plan

### Goal 1

1. Build the capacity to create knowledge and use data to provide evidence that will support excellence in practice.

#### *Objectives*

- 1.1 Be the primary source of data on the experience of college and university students.
- 1.2 Demonstrate the impact of student affairs on student learning, persistence, and success through scholarship, assessment, evaluation, and research.
  - **Several of the CCD members contributed to books and journals (see "Scholarship" section).**
- 1.3 Tighten and align the connections among theory, research, and practice.
  - **Numerous presentations on a variety of topics (see "Professional Development").**
- 1.4 Enhance skills and provide tools to conduct student affairs program reviews in support of best practice and institutional effectiveness.
  - **The 2014 Community College Institute topic is on assessment and student learning. In 2013, Ivan Harrell and Kate Mueller presented a workshop on student learning outcomes.**

### Goal 2

2. Lead advocacy efforts that shape the changing landscape of higher education.

#### *Objectives*

- 2.1 Assert NASPA's leadership role in critical issues of public policy regarding higher education.
- 2.2 Define, adopt, and communicate a public stance on critical policy issues in higher education.
  - **Kristina Testa Buzzee actively using social media to communicate about policies and higher education.**
- 2.3 Build capacity among membership in order to effectively influence public policy.
- 2.4 Track state and regional issues that might significantly affect students, practitioners, and/or campuses.

### Goal 3

3. Launch an initiative to collaborate with student affairs worldwide.

#### *Objectives*

- 3.1 Conduct a needs assessment to guide and prioritize NASPA's international efforts.
- 3.2 Clarify NASPA's niche in international student affairs.
- 3.3 Provide context-appropriate professional development activities to improve knowledge and skills of student affairs professionals both domestic and abroad.
  - **Kate Mueller, while living and working in the UAE, was one of the hosts for the International Student Affairs Study Tour in June 2013.**