



## NUFP Renewal Application Guide

The NUFP renewal process is intended to ensure that Fellows will still receive benefit from participating in the NASPA Undergraduate Fellows Program for an additional academic year. The renewal process should be a reflective time for Fellows and Mentors to discuss their relationship and determine if the pairing best serves the goals outlined by the Fellow and Mentor.

All renewal applications should be submitted by **Friday, July 7, 2017**. All Fellows will be notified of their application status by Monday, July 31, 2017. Fellows that do not submit renewal applications by this deadline will not be a part of the 2017-2018 NUFP Class.

### Returning to NUFP with the SAME mentor

First, the NUFP **FELLOW** will complete the reflective questions and send their answers over to their mentor. The pair should meet to discuss the questions and this meeting should inform the mentor's review of the Fellow that is submitted for the renewal application.

The NUFP **MENTOR** will then submit the [renewal application](#) to NASPA. The renewal application includes a review of the Fellow's growth and progression in NUFP over the past academic year. Mentors are responsible for uploading their Fellow's reflective responses into the online renewal application form.

### Returning to NUFP with a NEW mentor

First, new **MENTORS** should complete the [Mentor Application Form](#), sign the [Fellow/Mentor agreement](#), and discuss their responses with their Fellow. Fellows will upload these two forms into the online renewal application form.

The NUFP **FELLOW** will then submit the [renewal application](#) to NASPA. This application will include the Fellow's responses to reflective questions which should be discussed with the new proposed mentor. Fellows are also responsible for uploading their new [mentor's application](#) and [Fellow/Mentor agreement](#) into the online renewal application form.

### Not returning to NUFP for 2017-2018

Fellows who are graduating in Spring/Summer 2017 or who do not have an interest in returning to the program, do not have to complete a form notifying the NASPA Central Office that they are not returning. An end of the year evaluation will be sent out to all Fellows in the 2016-2017 class. Completing this evaluation is the final component needed to signify that Fellows are officially NUFP Alum!

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## **Fellow Reflective Questions**

*All Fellows who want to return to the program should respond to these questions as part of the renewal application. Responses should be no longer than two pages, double-spaced.*

1. What elements of your NUFP experience have been most beneficial in clarifying your decision to pursue student affairs as a career path?
2. How have you explored your social identities through NUFP? What actions are you taking to become a culturally competent student affairs professional?
3. What specific skills or knowledge do you want to gain through an additional year in NUFP?
4. What resources do you need – from your mentor or from NASPA – to enhance your experience with NUFP?
5. Please explain why you are switching NUFP mentors for the 2017-2018 year.\*

*\*Only Fellows re-applying to NUFP with a new mentor for the 2017-2018 academic year should respond to question five.*

## **Mentor Review of Fellow**

*Mentors returning to the program with their Fellow should complete the following questions as a review of their Fellows' progress over the past academic year. Responses should be no longer than two pages, double-spaced.*

1. Please describe your Fellow's overall commitment to NUFP. What have they accomplished as a Fellow and in what ways have they grown in the past academic year?
2. In what areas do you want your Fellow to focus on over the next academic year?
3. What experiences and/or opportunities does your Fellow want to take advantage of in the upcoming year? How will you assist them in pursuing these opportunities?
4. What resources do you need from NASPA to best support your Fellow?

## **Quick Links**

[Renewal Application \(Same Mentor\)](#)

[Renewal Application \(New Mentor\)](#)

[New Mentor Application Form](#)

[Fellow/Mentor Agreement Form](#)

Questions about the renewal process? Please email [nufp@naspa.org](mailto:nufp@naspa.org) for assistance.

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