*<This is a sample letter template you can use to contact your state elected officials to urge them to support students and institutions in considering legislation related to in-state tuition for undocumented students. To use this letter, you should* ***copy and paste the text below into a new document*** *and replace the highlighted text with information specific to you.*

* *In the second paragraph, you should personalize your letter by providing an example or two of how undocumented students you work with or at your campus are impacted by state-level tuition policies.*
* *You do NOT need to name specific students or indicate the institution you work at.*

*You may also make other changes to the text in the template, to add or remove specific information and tailor your letter to focus on the issues most important to you.>*

March 12, 2019

Dear Senator <Lastname>:

As your constituent living in <Your City>, I am writing today in reference to New York’s Senate Bill 1250.

As a student affairs professional, I see first-hand how marginalized students are impacted by state-level policies. <Insert personal statement or story>

On behalf of our students, I thank you for your support of in-state financial aid options for immigrants. Student affairs is a critical component of the higher education experience, collaborating with colleagues across institutions of higher education to offer students valuable learning opportunities, meaningful social engagements, and safe and inclusive environments. The New York state DREAM Act will change the lives of thousands of New York residents and improve New York’s higher education community overall. Thank you!

Sincerely,

<Your Name>

<Your Address, including Zip Code>